Upgrade your Current PACER Account

1. Navigate to [www.pacer.uscourts.gov](http://www.pacer.uscourts.gov)

2. Click **Log in to** at the top of the page.

3. Then select **Manage PACER Account**

4. **Login** with your PACER username and password.

5. Click the **Upgrade link** next to the Account Type.

   **Please note**, if the Account type lists "Upgraded PACER Account" there is no need to upgrade.**

6. Follow prompts to update/enter all necessary information in each tab.
   - Select **INDIVIDUAL** as your User Type at the bottom of the first screen. Click **Next**.
     - Complete the Address section. Click **Next**.
     - Create a NEW username and password at the Security screen. Click **Submit**.
7. **Your PACER Account is now upgraded.** The following confirmation screen will appear. Note that you will no longer be able to use your old PACER username and password.

![Upgrade Complete](image)

8. For questions, **please contact PACER at 1-800-676-6856.**