

For your safety and the safety of those around you, please use the items available here:

Face Masks	Medium and Large Gloves
Face Shields	Disposable Microphone Covers
Hand Sanitizer	Disinfectant Wipes
Tissues	Disinfectant spray (for headsets)

**Attorney Instructions:**

1. Masks are required when entering the courtroom and throughout the hearing. Masks should be removed only when counsel is speaking and put back on when not speaking. Clear plastic face shields are available for case participants who wish to wear them.
2. Apply hand sanitizer and clean your area and your client's area with disinfectant wipes before you sit down.

*Please note that in-custody defendants do not have access to sanitation supplies; defense counsel must clean their client's space before and after the hearing.*

3. Read the instructions for how to clean and use the headset system to allow for private communications.
4. Place a disposable microphone cover over your microphone.
5. Use a separate disposable microphone cover when using the microphone at the lectern.
6. **You must wipe down your area and your client's area with disinfectant wipes immediately after the hearing.** If you used court equipment to display evidence or demonstratives, please wipe down the equipment.
7. Dispose of all used supplies, including wipes and microphone covers, in the garbage receptacles near the courtroom well doors. If you used a face shield, place it in the bin marked "Used Face Shields" located near the courtroom well doors.

Thank you for your cooperation.