



CRIMINAL DEBT/RESTITUTION ONLINE PAYMENT INSTRUCTIONS

[Pay.gov/public/home](https://pay.gov/public/home)

- Under “What would you like to do?” click [See all options](#) under **Pay a Debt**.
- In the Search field, type (MINNESOTA) MND Criminal Debt Form, click **Continue**.

STEP #1:

- Click **Continue to the Form**

STEP #2: Case and Defendant Information

- Complete the Form
 - Note * **Required Fields** must be completed.
 - Defendant First and Last Name
 - Court Case and Defendant Number
 - To Obtain your Court Case and Defendant Name, please refer to your payment coupon or call the Clerk’s Office at 612-664-5000.
 - Court Case and Defendant Number aid:
 - **Court Case Number Example:** 0:22-cr-00900-001
- Division Number** **Case Year** **Case Type** **Case Number** – **Defendant Number**
- 0** **22** **CR** **0900** **001**

Case and Defendant Information

Defendant Type *

Individual
 Business

Defendant First Name * Middle Initial Last Name * Generation

John A Doe

Court Case and Defendant Number

Division Number * Case Year * Case Type * Case Number * Defendant Number *

0 : 22 CR 00 0900 001

Enter case number as it appears on your payment coupon. See example below:

Account Number	
Name	
Court Number	X:XXCR00XXXX-XXX
Payment Due Date	
Total Amount Due	
Amount Enclosed	

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AS: ELMS Pay.gov Agency Col... Course: JIFMS: Judi... Zip Code Lookup [...] OTCnet - Online Ap... Calculator: Add to... Ch 8: Criminal Debt... Financial Forum Ac... CIR

Payer Information

Payer *

Self Pay
 Third-Party Payer (Check here if you are paying for the Criminal Defendant)

First Name * Last Name *

Address 1 *

Address 2

City * State * Zip Code *

Telephone * Extension Type *

Email Address *

Payments exceeding \$5,000.00 require a Transaction ID.

*Please note the District of Minnesota accepts one transaction **up to \$5,000** per day per payor.

- Click **Continue**

STEP #3:

- Under ***I want to pay with my** click radio button for either Bank Account (ACH) **OR** Debit or credit card.
- Click **Next**.

BANK ACCOUNT (ACH): Recurring or One-Time payments can be made.

*Routing number must be nine digits

Please provide the payment information below. Required fields are marked with an *

* Payment Amount

* Payment Date (mm/dd/yyyy)

* Account Holder Name

* Select Account Type

* Routing Number

* Account Number

* Confirm Account Number

DEBIT OR CREDIT CARD: One-time payments can be made using Visa, MasterCard, Discover or American Express credit or debit cards.

*Cardholder's Billing Address is required

The screenshot shows a payment form with the following fields and options:

- * Cardholder Billing Address** (highlighted in yellow):
 - 100 Nowhere St
- Billing Address 2: (empty text box)
- City: Nowhere
- * Country: United States (dropdown menu)
- * State/Province: Minnesota (dropdown menu)
- * ZIP/Postal Code: 55100
- * Card Number: (empty text box)
- Payment logos: VISA, MasterCard, AMEX, DISCOVER, eCHECKS, MONEY ORDER, and a blue circular icon.
- * Expiration Date: Two dropdown menus, both set to "Select ..."
- * Security Code: (empty text box)
- [What's this?](#) (link below the security code field)

- Click **Review and Submit Payment**

STEP #4:

- Review **Payment Information, Account Information, and Authorization and Disclosure Statement.**
- Click **I agree to the Pay.gov authorization and disclosure statement*
- Click **Submit Payment.**

STEP #5:

- Once transaction has processed, a receipt confirmation will be sent to the email address provided.
 - Keep **Tracking Information, Payment Information and Account Information** for your records.
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Create an Account

Having an account helps you manage your payments and reuse information.

Do not create an account if:

- You will only make one payment.
- Most payments can be made without signing in.
- An agency created an account for you. The agency will notify you. You can use that account for most payments you need to make.

You must create an account if:

- An agency told you to create an account (register).
- You want to schedule *automatic, recurring, payments* such as for a loan.
- You want to create your payment now but want it paid on a future date (deferred payment).

You should create an account if:

- You are likely to make more than one payment to one or more agencies. For example, VA Medical Copayments or SBA Loan installments.
- You want to keep a record of all your payments on Pay.gov
- You want to save time by reusing previously submitted information.
- You want to store payment account information, such as bank or credit account numbers, and have it automatically entered when you make a payment. Saves time and is accurate.

Create Your Own Account

1. Click **Create an Account** (home page upper right).
2. Select the type of account to create (personal or company).
3. Enter your name and Email address.
4. **Important!** Read the Rules of Behavior and check the box for "I have read and agree ..."
5. Click **Activate Account**.
6. If needed, verify you are not a robot and then click **VERIFY**.
7. An Email will be sent to the address you entered.
8. Click the link in the Email.
9. Complete the steps to enter your contact information and set up security.
10. Sign In to Pay.gov.

See [Manage Your Account](#) for help with your My Account page.

