

JUDGE JEFFREY M. BRYAN
Practice Pointers and Preferences

Contact with Chambers

- Parties, attorneys, and their staff shall contact Judge Bryan’s Courtroom Deputy at bryan_chambers@mnd.uscourts.gov.
- Parties should not contact Judge Bryan’s law clerks concerning any case-specific matters.

Motion Practice

- Parties who wish to file a motion must email the Courtroom Deputy to obtain a hearing date.
 - All moving papers must be finalized and ready to be filed prior to contacting the Courtroom Deputy.
 - When contacting chambers to obtain a hearing date, parties shall advise the Courtroom Deputy of all motions pending in the case at issue and any similar motions pending in any related cases.
 - Parties may not file a motion for summary judgment prior to the close of discovery unless they have sought and received permission from the Court to do so.
- Parties seeking an expedited hearing (e.g., a Temporary Restraining Order) shall file their motion and accompanying pleadings. They shall thereafter properly serve the motion on the other party and email the Courtroom Deputy to provide contact information for all parties. The Court will provide the moving party with a hearing date and briefing schedule after reviewing the motion.
- The following are to be briefed as dispositive motions under the Local Rules: motions to remand, motions to transfer venue, and motions to compel arbitration. In addition, *Daubert* and *Markman* motions are treated like dispositive motions, presented to Judge Bryan and not the Magistrate Judge assigned to that case.

Written Submissions

- Parties shall not file a separate motion for each count of an operative pleading in order to gain additional briefing.

- Judge Bryan does not require courtesy copies of motion filings unless specifically requested. Judge Bryan generally requests courtesy copies when briefing is extensive and/or are accompanied by voluminous exhibits.
- Page or word-count extension requests may be made in the form of a motion filed on ECF. Such requests must be made at least five business days in advance of a filing deadline.
- When submitting deposition or other transcripts as exhibits to a filing, parties shall file complete transcripts.
- If exhibits are attached to a filing, each exhibit shall be filed separately as an attachment to the filing on ECF. Please do not file multiple exhibits as a single attachment.

In-Court Proceedings

- Be on time. Please try to arrive at least 15 minutes prior to the scheduled hearing.
- Judge Bryan typically provides each side with 15 minutes for oral argument on motions. If multiple motions will be heard in one hearing, the Court may adjust its standard time allotment. Parties seeking additional time should request permission for an extended argument by emailing the Courtroom Deputy at least five days in advance of the hearing.
- Case law presented at or after a hearing must be furnished to opposing counsel prior to submission to the Court.
- If a party relies on presentation slides or other visual aids during a hearing or at trial, the party shall provide one electronic copy of the slides to opposing counsel at least five days in advance of the hearing. In addition, the party shall provide a courtesy copy of the slides to the Court at least five days in advance of the hearing by emailing the Courtroom Deputy and attaching a pdf file of the slides to the email.
- Please become familiar with courtroom technology before using it. More information can be found at <https://www.mnd.uscourts.gov/courtroom-technology>. To ensure adequate preparation, parties may email the Courtroom Deputy and request time to use the courtroom in advance of the proceeding.
- Judge Bryan encourages parties to find opportunities for newer attorneys to present at motion hearings and during trial. To accommodate this preferred practice, Judge Bryan will allow for bifurcated arguments and for more experienced attorneys to provide assistance to newer attorneys during their presentations to the Court.

Trial

- At least four weeks prior to the start of trial, Judge Bryan will issue a trial notice that provides detailed instructions and deadlines.
- Judge Bryan will typically rule on motions in limine after the pretrial conference.
- The parties are required to meet and confer in advance of trial in order to jointly submit proposed jury instructions and stipulate to the admission of as many exhibits as possible.
- Like any other exhibit, video recordings used at trial shall be pre-edited and disclosed to all parties in advance of the trial. The video exhibits should include only relevant portions of the video recording. Whenever possible, disputes regarding the use of video at trial shall be raised in a motion in limine rather than by objection during trial.
- Attorneys must seek and obtain written permission from Judge Bryan if they wish to contact jurors after trial.
- A party seeking to use presentation slides or any other audio or visual aid during opening or closing argument at trial shall provide one printed hard copy of all slides to opposing counsel in advance of the argument. In addition, the party shall provide two courtesy copies of the slides to the Court prior to the argument. Objections shall be made and ruled on prior to the commencement of the argument.