**UNITED STATES DISTRICT COURT**

**DISTRICT OF MINNESOTA**

**Early Settlement Conference Project**

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| Plaintiff*,* | **Case No.** |
| -vs- | **ORDER OF REFERRAL** |
| Defendant. |  |

The Court has reviewed the above-captioned case and determined a referral to the Early Settlement Conference Project is appropriate. The Early Settlement Conference Project provides *pro se* litigants who receive a Court referral with an opportunity to talk with a volunteer attorney about the settlement conference process. Participation in the Early Settlement Conference Project is voluntary. [INSERT pro se litigant’s name] should communicate with the *Pro Se* Project Coordinator regarding participating in the Early Settlement Conference Project. The *Pro Se* Project Coordinator’s contact information is below.

Jacqueline S. Bailey, Esq.

P.O. Box 24378

Minneapolis, MN 55424

612.965.3711

[coordinator@proseproject.org](mailto:coordinator@proseproject.org)

If [INSERT pro se litigant’s name] is interested in participating, the *Pro Se* Project Coordinator will attempt to connect [INSERT litigant’s name] with a volunteer lawyer who may agree to act as Special Settlement Conference Counsel to assist with the settlement conference process.

**IT IS HEREBY ORDERED**:

1. This case is assigned to the Early Settlement Conference Project.
2. The Court will schedule a settlement conference if the *Pro Se* Project Coordinator locates a volunteer attorney willing to act as Special Settlement Conference Counsel, and
   1. Special Settlement Conference Counsel enters [INSERT pro se litigant’s name]’s signed *Pro Se* Party Declaration, and
   2. Special Settlement Conference counsel enters a Notice of Limited Appearance to assist [INSERT pro se litigant’s name] through the settlement conference process.

Date:

United States Magistrate Judge