



# UNITED STATES DISTRICT COURT

## District of Minnesota

---

Richard D. Sletten, Clerk  
Tricia Pepin, Chief Deputy Clerk

Warren E. Burger Federal Building  
and U.S. Courthouse  
316 North Robert Street  
100 Federal Building  
St. Paul, MN 55101  
(651) 848-1100

U.S. Courthouse  
300 South Fourth Street  
202 U.S. Courthouse  
Minneapolis, MN 55415  
(612) 664-5000

Gerald W. Heaney Federal  
Building and U.S. Courthouse and  
Customhouse  
515 West First Street  
417 Federal Building  
Duluth, MN 55802  
(218) 529-3500

Edward J. Devitt U.S. Courthouse  
and Federal Building  
118 South Mill Street  
212 USPO Building  
Fergus Falls, MN 56537  
(218) 739-5758

July 22, 2016

**Re: Notice of Change to Disbursing Procedures in the District of Minnesota - Effective August 8, 2016 (ATTORNEY NOTICE)**

As part of the Judiciary's Financial Management Improvement Program and to comply with the U.S. Department of Treasury's mandated initiatives, the District of Minnesota will be implementing a new financial management system.

Effective Monday, August 8, 2016, the District of Minnesota Federal Court Units (U.S. District Court, U.S. Bankruptcy Court, U.S. Probation and Pretrial Services, and Federal Defender's Office) will transition to the new financial management system for the Judiciary called the Judiciary Integrated Financial Management System (JIFMS). JIFMS utilizes the U.S. Department of Treasury's central disbursing office located in Kansas City, MO to issue payments to law firms, attorneys, and their clients.

All disbursements for refund of fees or disbursement of registry funds held on deposit with the Court (including bond monies), will be issued by the Kansas City disbursing office. All checks will state "U.S. Treasury, Kansas City, MO" at the top, and will be mailed in a U.S. Treasury envelope with limited information regarding the payment located at the top of the check. The District Court Clerk's Office will make every attempt to provide disbursement information through docket entries in CM/ECF.

If you receive a treasury payment and require additional information, please contact Katie Uline, Financial Administrator at 612-664-5016.