



UNITED STATES DISTRICT COURT District of Minnesota

Richard D. Sletten, Clerk
Wendy S. Osterberg, Chief Deputy Clerk

100 Warren E. Burger Fed. Bldg.
316 North Robert Street
St. Paul, MN 55101
(651) 848-1100

202 U.S. Courthouse
300 South Fourth Street
Minneapolis, MN 55415
(612) 664-5000

417 Gerald W. Heaney Fed. Bldg.
515 West First Street
Duluth, MN 55802
(218) 529-3500

212 U.S. Courthouse
118 South Mill Street
Fergus Falls, MN 56537
(218) 739-5758

PUBLIC NOTICE

Date: September 14, 2009
Contact: Richard D. Sletten, Clerk of Court
(612) 664-5026

Electronic Payment of Court Fees in Certain CM/ECF Filing Events

Effective Monday, **September 21, 2009**, the United States District Court for the District of Minnesota will implement changes to the court's electronic case management system (CM/ECF) to allow for the electronic payment of certain court fees. Secure, online payments may be made by credit/debit card as part of specific e-filing events through the U.S. Treasury's [Pay.gov](http://www.pay.gov) website.

Two types of attorney e-filing events (in both the civil and criminal CM/ECF menus) will integrate the new Pay.gov functionality – the “**Notice of Appeal to the 8th Circuit**” event (\$455 filing fee), and the “**Motion for Pro Hac Vice Admission (Resident and Non-Resident Movant)**” events, each with a filing fee of \$100. Only these events/fees may be used for electronic payment through Pay.gov. (**NOTE:** All other court fees, such as the civil case filing fee, criminal restitution payments, etc. will continue to be made at the clerk's office, either by mail, by courier, or in person.)

When using any of these events, the e-filer is prompted with an option for electronic payment of the required filing fee. If “Yes” is selected, the e-filer's browser is automatically directed to the secure Pay.gov website, and credit/debit card billing information is entered. The payment transaction is seamlessly integrated in the CM/ECF filing event, and a Pay.gov receipt number is automatically added to the filer's docket entry text. If the e-filer selects “No” when prompted for payment, the CM/ECF filing event proceeds as before, and payment of the required fee must be made by delivering a check to the clerk's office by mail or courier. Electronic payment of appeal fees and pro hac admission fees through Pay.gov is not mandatory. Also, the court does not maintain or have access to attorney credit card data through the CM/ECF system.

Attorney e-filers may view or download complete instructions for using the new Pay.gov functions, as well as common questions regarding online payments and security, by visiting the court's public website, at www.mnd.uscourts.gov. Please contact the court's CM/ECF Help Desk for further information or assistance, at (888) 325-4975 or (612) 664-5155, or by e-mail at ecfhelpdesk@mnd.uscourts.gov.

Richard D. Sletten
Clerk, U.S. District Court
District of Minnesota