

Jury Information

Please read carefully

Reporting for Duty

To report for duty you must:

- Report to the Jury Assembly Room at the courthouse on time. Please allow yourself plenty of time to find parking and the courthouse.
- Bring a photo I.D.
- Bring your parking ticket for validation.

When you report for jury service, you will check in, attend a brief orientation, and shortly thereafter, proceed to the courtroom for jury selection

Jury Selection Process

During jury selection, the judge will ask you a series of questions to determine if you are appropriate to serve on that particular jury. If you are not selected to be on the jury, you will be permitted to leave after the selection process is finished; however, you will remain on call for the rest of your on call period. If you are chosen to be a juror, you will receive instructions for how to report for jury service for that trial - trial hours are set by the Judge. On most occasions, the trial will begin as soon as the jury has been selected.

Juror Attire

Please dress appropriately for court. Shorts, hats, halter or tank tops and jeans with tears are not acceptable courtroom attire. The courtrooms can be quite cool, so dress accordingly.

Amenities

The U.S. District Court strives to make your time in the Jury Assembly Room as comfortable as possible. Light refreshments, magazines and wireless internet access are provided. Phones, a refrigerator and microwave are also available for your use. Reading materials, cell phones and laptops are allowed in the Jury Assembly Room. Food and beverages are not allowed in the courtroom. Computers, reading materials, and cell phones may not be used once you are in the courtroom.

Jury Pay/Travel Reimbursements

All jurors receive \$40.00 per day, and \$0.54 per mile traveled to and from the courthouse. The court will calculate your mileage using your address that is on file with the court. If you live 60 miles or more from the courthouse, you may choose to stay overnight during your jury service and/or the night before selection. If you choose to stay at a hotel, you will be reimbursed the actual cost of your lodging (**not to exceed the current government rate of \$145 per night**) plus a flat per diem rate of \$64 for your meals and incidental expenses. You must submit your original hotel bill to the Jury Clerk to claim this reimbursement. If you choose to stay with a friend or relative, rather than a hotel, you will receive a flat per diem rate of \$64 to cover the costs of meals and incidental expenses.

Important Notice to Jurors Regarding Use of Technology to Conduct Research

You must not at any time perform any independent research about the case for which you may serve as a juror. This means that you must not research the internet, websites, or blogs, or use any electronic device to obtain information about any cases that are proceeding to trial during the time of your jury summons. Please refrain, before and during your jury service, from conducting any research or seeking out any information about cases for which you have been summoned to serve as a juror.