



## UNITED STATES DISTRICT COURT District of Minnesota

Kate M. Fogarty, Clerk

Warren E. Burger Federal  
Building and U.S. Courthouse  
316 North Robert Street  
Suite 100  
St. Paul, MN 55101  
(651) 848-1100

U.S. Courthouse  
300 South Fourth Street  
Suite 202  
Minneapolis, MN 55415  
(612) 664-5000

Gerald W. Heaney Federal Building and  
U.S. Courthouse and Customhouse  
515 West First Street  
Suite 417  
Duluth, MN 55802  
(218) 529-3500

U.S. Courthouse  
118 South Mill Street  
Suite 212  
Fergus Falls, MN 56537  
(218) 739-5758

### WRIT OF EXECUTION INSTRUCTIONS TO COUNSEL

A Writ of Execution may be issued 14 days after the entry of the judgment. A request to issue a writ of execution must be in writing. There is no charge for issuance.

The Writ of Execution form must be forwarded to you upon receipt of your written request. Pursuant to **FRCvP Rule 69** the procedures on or in aid of execution are in accordance with the practice and procedure of the state in which the district court is held. Please refer to Minnesota Statutes, Chapter 550 Executions, Redemption, Exemptions. Refer to **FRCvP Rule 62(a)** regarding a stay of proceedings to enforce a judgment.

The execution form must list the original amount of judgment. If the judgment is partially satisfied, add the following statement behind the judgment amount: "**Partially satisfied in the sum of**  
\$ \_\_\_\_\_ **on** \_\_\_\_\_."

Upon completion, the writ is to be directed to the appropriate Clerk's Office for verification, issuance, and return to counsel for execution.

**UNITED STATES DISTRICT COURT  
DISTRICT OF MINNESOTA**

**WRIT OF EXECUTION**

Case Number: \_\_\_\_\_

**TO THE MARSHAL, SHERIFF OR OTHER DESIGNATED PERSON:**

COUNTY, STATE OF MINNESOTA

YOU ARE HEREBY COMMANDED, that of the goods, chattels, lands and tenements in your district

belonging to \_\_\_\_\_ (Insert name of debtor on line)

you cause to be made and levied as well a certain \$ (Amount to be collected from debtor) debt of

AMOUNT OF JUDGMENT: (Final Judgment & any info regarding partial satisfaction)

in the United States District Court for the District of Minnesota, before the Judge of said Court by the consideration of the same Judge lately recovered against the said \_\_\_\_\_

and also the costs that may accrue under this writ. (Name of debtor)

And that you have above listed moneys at the place and date listed below; and that you bring this writ with you.

PLACE: \_\_\_\_\_ DISTRICT: \_\_\_\_\_  
CITY: \_\_\_\_\_ DATE: \_\_\_\_\_

Witness the Honorable: (Name of judge)

DATE: _____	CLERK OF COURT: KATE M. FOGARTY
	(By) DEPUTY CLERK: _____

**RETURN**

DATE RECEIVED: _____	DATE OF EXECUTION OF WRIT: _____
<b>This writ was received and executed.</b>	
US Marshal or Sheriff	(by) Deputy Marshal or Deputy Sheriff
or Other Official	title: _____