

How will proposed orders be handled? (posted May 13, 2004)

Proposed Orders are one of the few documents that will not be posted in ECF. Instead, proposed orders will be e-mailed to the Judge's e-mailbox. (The Judge who will hearing the motion.) The orders need to be in either Word or WordPerfect, depending on the Judge's preference. See the ECF Procedures Guide for the each Judge's preference. Some customers have been concerned that they do not have both Word and WordPerfect at their firm. It is not necessary to have both programs. Filers should save the file "as" WordPerfect or as Word. The court is well aware of the fact that our filers will not be opening the document in the "other" program before sending it to the court. Click on the link provided for more details on converting documents.