

Learn how to e-file with the District of Minnesota.

All cases will be filed electronically starting May 2004



Electronic Case Filing (ECF) User Training

Don't guess how to use ECF, come and learn with the District Court

Minneapolis Courthouse
300 South 4th Street/Suite 202
Minneapolis, MN 55415
Civil Training
Beginning March 22nd
Every Mon, Tues, Wed, Thurs
9:00 a.m. — 11 a.m.

Criminal Training
Beginning March 22nd
Every Friday
9:00 a.m. — 11 a.m.

St. Paul Federal Building
316 North Robert Street/Rm 716
St. Paul, MN 55101
Civil Training
April 12th - 15th; April 19th-22nd
9:00 a.m.—11:00 a.m.

Criminal Training
April 16 & 23rd
9:00 a.m.—11:00 a.m.

Duluth Courthouse
515 West 1st Street/Room 407
Duluth, MN 55802
Civil Training
April 27—April 29th
10:00 a.m.—12:00 p.m.

Fergus Falls Training
Fergus Falls Community College
Civil Training
May 5
9:00 a.m.—11:00 a.m.

St. Cloud Training
May 5-6 (8:30-10:30; 11:00-1:00
or 2:00-4:00.)
*Note May 5 (2:00-4:00) is an ECF
Trainer-the-Trainer Session
Call Linda Raiber at:
320-656-3678 to register

The District Court of Minnesota will go live with Electronic Case Filing of civil and criminal cases in May 2004. All documents must be filed electronically. We welcome you to attend court-sponsored training on the ECF system. Training topics:

- How to prepare documents for electronic filing
- How to file electronically to ECF
- How to retrieve electronically filed documents
- How to change your noticing options
- What to do if you have difficulties filing electronically
- Legal topics such as electronic signatures, service, retention of documents, and system requirements

Attorneys, paralegals, legal assistants, secretaries, and technical staff are highly encouraged to attend. Sign up by calling 612-664-5899 or signing up on our web site at:

www.mnd.uscourts.gov/cmecf/training.htm

Do you want the District Court to host a class on-site at your location? Please call the ECF training line at 612-664-5899 to discuss requirements for on-site training or ask any questions you may have regarding training.

For more information on the training classes and updated schedules, please visit our website at:

www.mnd.uscourts.gov/ecftraining

CLE Application Pending