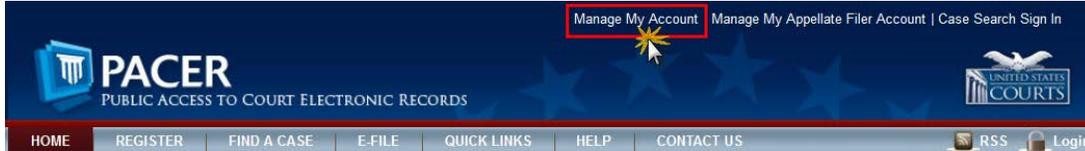


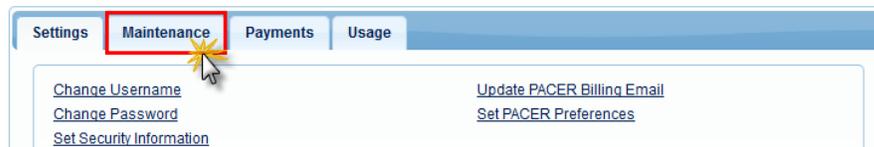
Application for Pro Se Litigant to File Electronically

1. Navigate to www.pacer.gov
2. Click **Manage My Account** at the very top of the page



3. **Login** with your PACER username and password

4. Click on the **Maintenance** tab



5. Select **Attorney Admission/E-File Registration**



6. Complete all sections of the **E-File Registration** section and click **Next**. Select **U.S. District Courts** as the Court Type and **Minnesota District Court** as the Court.

7. Set default payment information if desired (not required). Click **Next** when finished, or to bypass this screen. You can add a credit card or ACH payment method for each of the following fee types:
- **P**: PACER search fees
 - **E**: Filing fees
 - **A**: Admissions/renewal fees

To use the same account for multiple fee types, once account information is entered, click on the letter(s) on the left to designate the entered payment method to that account. The letter icon will turn from grey to blue once it has been designated an account.

8. Check the two **Non-Attorney E-Filing Terms and Conditions** acknowledgment boxes.

9. Click **Submit**. The court will review your admission request and you provide you with further instructions via email.