



UNITED STATES DISTRICT COURT District of Minnesota

Richard D. Sletten, Clerk
Tricia M. Pepin, Chief Deputy Clerk

Warren E. Burger Federal
Building and U.S. Courthouse
316 North Robert Street
Suite 100
St. Paul, MN 55101
(651) 848-1100

U.S. Courthouse
300 South Fourth Street
Suite 202
Minneapolis, MN 55415
(612) 664-5000

Gerald W. Heaney Federal Building
and U.S. Courthouse and Customhouse
515 West First Street
Suite 417
Duluth, MN 55802
(218) 529-3500

U.S. Courthouse
118 South Mill Street
Suite 212
Fergus Falls, MN 56537
(218) 739-5758

Notice of Vacancy for U.S. Magistrate Judge

Date: June 5, 2015
Contact: Tricia Pepin
(612) 664-5129

The Judicial Conference of the United States has authorized the appointment of a full-time U.S. Magistrate Judge for the U.S. District Court, District of Minnesota. This vacancy will be created by Magistrate Judge Jeffrey J. Keyes' retirement in April 2016.

A Merit Selection Panel comprised of attorneys and members of the community will review applications and conduct interviews in order to recommend to the District Judges the persons it considers best qualified to fill the position. The Court will interview the finalists and make the appointment, following an FBI full-field investigation and an IRS tax check of the applicant selected by the Court. An affirmative effort will be made to give due consideration to all qualified candidates, including women and members of minority groups. The current salary of the position is \$185,012 per year and the position will be located in Minneapolis or St. Paul. The term of office is eight years; incumbents may be reappointed to successive terms.

Applications are invited from individuals who meet the following qualifications:

- A current member and a member in good standing for at least five years in the bar of the highest court of a state;
- Engaged in the active practice of law for at least five years;
- Competent to perform all the duties of the office as specified in 28 U.S.C. § 636;
- Less than 70 years old; and
- Not related to a judge of the U.S. District Court.

The duties of Magistrate Judges are enumerated in 28 U.S.C. § 636 and Local Rule 72.1. The duties include presiding over initial proceedings in criminal cases; trials of misdemeanor cases, including petty offenses; pretrial matters and other proceedings in civil and criminal cases; conducting civil settlement conferences; and disposition of civil cases with the consent of the parties.

All applications will be kept confidential, unless the applicant consents to disclosure. All applications will be examined only by members and staff of the Merit Selection Panel and the District Judges. The Panel's deliberations will remain confidential.

To apply, follow the application instructions provided on the Court's website at www.mnd.uscourts.gov. All application materials **must be received at the address below, no later than 5:00 p.m. Central Time on Friday, July 31, 2015.**

U.S. District Court, District of Minnesota
ATTN: Tricia Pepin, Chief Deputy Clerk
U.S. Courthouse
300 S. 4th St., Ste. 202
Minneapolis, MN 55415