

LR 83.5(d)

(d) Nonresident Attorneys. Any attorney residing outside of this state and admitted to practice before and then in good standing in another United States District Court, but not admitted to practice in the Supreme Court of this state, may, upon oral or written motion of a member of the bar of this Court, be permitted by this Court to appear and participate as an attorney in the trial of any action or the hearing on any motion, petition or other proceeding then pending before this Court, but only if the attorney associates with an active member ~~Minnesota resident~~ in good standing of the bar of this Court who shall participate in the preparation and trial of the case or presentation of the matter involved and on whom service of all papers may be made. ~~The attorney with whom a non-member of the bar associates shall be a Minnesota resident unless the Court upon motion approves an association with a non-resident. Motions for pro hac vice admission must be accompanied by a signed affidavit by the member in good standing of the bar of this Court and the attorney to be admitted pro hac vice on the Motion for Admission Pro Hac Vice form supplied by the Clerk of this Court and payment of the pro hac vice admission fee as may be set from time to time by the Court. An attorney admitted to practice pursuant to this provision shall file a Notice of Admission Pro Hac Vice, on a form supplied by a Clerk of this Court, accompanied by payment of such fee as may be set from time to time by the Court. The Clerk of this Court shall not accept for filing papers which do not contain the name of an attorney admitted to practice before this Court.~~

**UNITED STATES DISTRICT COURT
DISTRICT OF MINNESOTA**

MOTION FOR ADMISSION PRO HAC VICE

Case Number: _____

Case Title: _____

Affidavit of Movant

I, _____, an active member in good standing of the bar of the U.S. District Court for the District of Minnesota, request that this Court admit pro hac vice _____, an attorney admitted to practice and currently in good standing in the U.S. District Court for (please identify the specific district to which the attorney is admitted) _____, but not admitted to the bar of this court, who will be counsel for the plaintiff defendant _____ in the case listed above. I am aware that the local rules of this court require that an active Minnesota resident, unless the court grants a motion for a non-Minnesota resident to serve as local counsel, who is a member in good standing of the bar of this court participate in the preparation and presentation of the case listed above, and accept service of all papers served.

Check one of the following:

I am a resident of the State of Minnesota, and agree to participate in the preparation and the presentation of the case above and accept service of all papers served as required by LR 83.5(d) (sign and complete information below).

I am not a resident of the State of Minnesota and hereby move for permission to act as local counsel under LR 83.5(d). I agree to participate in the preparation and the presentation of the case listed above, and accept service of all papers served as required by LR 83.5(d) should my motion for a non-resident to serve as local counsel be granted by the court (sign and complete information below and attach a completed Motion for Permission for a Non-Resident to Serve as Local Counsel).

Signature: _____ Date: _____

MN Attorney License #: _____

Affidavit of Proposed Admittee

I, _____, am currently a member in good standing of the U.S. District Court for the (please identify the specific district to which you are admitted) _____, but am not admitted to the bar of this court. I understand that if this Court grants me admission pro hac vice, the moving attorney

identified in this motion must participate in the preparation and presentation of the case listed above, and must accept service of all papers served as required by LR 83.5(d). I further understand that the District of Minnesota is an electronic court and that I consent to service required by Fed. R. Civ. P. 77 by electronic means and I understand that electronic notice will be in lieu of service by mail unless the Court learns that a failure has occurred in which case service will be effected by mail within 24 hours.

Signature: _____

Date: _____

Typed Name: _____

Attorney License Number: _____ issued by the State of _____
(initials)

Law Firm Name: _____

Law Firm Address: _____

Main phone: (____) _____

Direct line: (____) _____

E-mail address: _____

Note: This motion shall be converted to PDF and e-filed in CM/ECF - do not e-file instruction page. A check in the amount of the Pro Hac Vice admission fee of \$100 shall be mailed or delivered to the Admissions Clerk or a Credit Card Authorization form shall be faxed to the Admissions Clerk before the proposed admittee will be included in the roll of admitted attorneys and receive notices generated in the above-entitled action.

**MOTION FOR PERMISSION FOR A
NON-RESIDENT TO SERVE AS LOCAL COUNSEL**

I, _____, hereby request permission to serve as local
counsel in the following matter:
_____, Court File No.
_____.

I am a member in good standing of the bar of this Court and have been admitted to practice before this court since _____ [year]. I practice law in _____ [city and state] with the law firm of _____ and, if permitted to serve as local counsel, I intend to work primarily from that location.

I have appeared as counsel in the following cases in this court in the last five _____ years:

I have never been sanctioned or disciplined by any court or licensing body. [If you have been sanctioned or disciplined by any court or licensing body, please attach a detailed explanation with your motion.]

I have read and understand the Local Rules and the Electronic Case Filing Procedures for the District of Minnesota.

I would like the Judge to consider the following additional information in support of my motion.

Attorney's Signature

Date: _____