

EXHIBIT A

MONTHLY COMMON SHARED COSTS AND EXPENSES REPORT

Month: _____ Firm Name: _____

GUIDANT/MDL NO. 1708 COMMON COSTS AND EXPENSES FROM _____ THROUGH _____	
CLIENT COSTS/EXPENSES	TOTAL
Fax Charges (\$1.00 per page)	
Meals	
Postage, Shipping, Courier, Certified Mail	
Printing & Photocopying (In-House) (\$0.14 per page)	
Computerized Research — Lexis/Westlaw	
Secretarial and staff overtime	
Telephone — long distance	
Travel — attorney for deposition, court or legislative including:	
Airfare (Coach rate)	
Reasonable Ground Transportation	
Hotel up to \$300/night or the average of Hyatt, Hilton, and Marriott hotel rates in that city.	
Reasonable Meals	
Reasonable Other (parking)	
Assessments	
Car rental, cabs, etc.	
Investigative Services	
Court, Filing & Service Costs	
Deposition and court reporter costs	
Deposition Depository: Creation and Administration — Equipment for LCC and PSC Administrative Matters	
Equipment and leases for group common expenses (e.g., computer equipment)	
Expert witness and consultants' fees	

Extraordinary postage (mass mailing)	
Printing, copying, coding, scanning (out-of-house or extraordinary and related solely to common issues)	
PSC group meeting and expenses as approved by LCC and/or PSC	
Research by outside third party	
Telephone conference calls (third party)	
Common Witness expenses (including travel)	
Translation cost	
Liaison or LCC Administrative (specify) / Legal or Accountant Fees (specify)	
Held Costs – Specify on attached sheet of paper	
TOTAL COSTS	\$

* Please attach documentation for each expense reported.

I believe that these expenses are properly documented, complete and accurate and were incurred for the common benefit.

_____	_____
Signature	Date