

UNITED STATES DISTRICT COURT  
DISTRICT OF MINNESOTA

In re BAYCOL PRODUCTS LITIGATION  
MJD

MDL 1431

This document relates to All actions

**AMENDED NOTICE**

Counsel:

As you may be aware, at of the end of the day on **Friday, October 21, 2005, Verilaw will no longer serve as the electronic filing system for Baycol MDL 1431.** In its place, the parties and the Court have developed a new system for electronic filing. Please refer to PTO 143, which is posted on the Court's website at [http://www.mnd.uscourts.gov/Baycol\\_Mdl/](http://www.mnd.uscourts.gov/Baycol_Mdl/).

You are receiving this notice because you are listed as an attorney of record for a Baycol case and/or because you are a Verilaw user. If you are the attorney of record but you are not attorney working on the case, you are responsible for communicating the enclosed information to the appropriate parties. You are also ultimately responsible for all discovery and filing deadlines involved in the case. If you wish to remove yourself as counsel of record for any case currently on file in the Baycol MDL, you must file a motion to withdraw pursuant to Local Rule 83.7.

In order to facilitate the transition, **you will need to take the following actions.** First, send an email to Nicole Miller ([nmiller@larsonking.com](mailto:nmiller@larsonking.com)), paralegal for Plaintiff's Liaison Counsel, indicating the name of your firm and the email addresses of the persons you wish to be served with documents filed in your cases and on the master docket. This submission will be synonymous with the "User List" you completed when you signed up for Verilaw. Second, please take a few minutes to review the enclosed instructions on how to file a document using the new system. Essentially, in order to file a document, you will simply need to send an email to the Court at [baycolmdl@mnd.uscourts.gov](mailto:baycolmdl@mnd.uscourts.gov) attaching the document as a PDF. You will also need to attach a Certificate of Service. Once the document is received by the Court, you will get a receipt for the document via email. The Court filing system, known as "ECF," will effect service by sending an email to the parties involved in your case. Service of documents filed on the master docket will be effected in the same manner by Plaintiff's Liaison Counsel. Please note that the "Users" at your firm will no longer receive service of documents that are not relevant to your case(s).

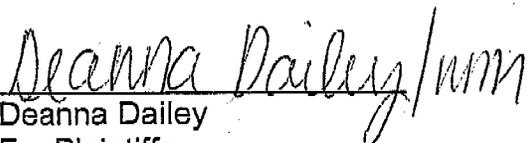
Although we expect a relatively smooth transition, we appreciate your patience over the next few weeks while all parties work to become familiar with the new system. Listed below is the contact information for persons who can help if you need assistance with filing.

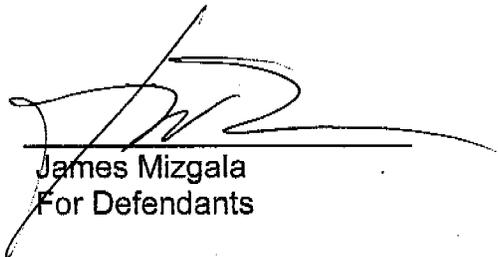
For all Plaintiffs' counsel or pro se claimants:

Nicole Miller  
Deanna Dailey  
Larson King, LLP  
651-312-6500

For all Defense Counsel, including counsel for Third Party Defendants:

David Barlett  
Senior Legal Assistant  
Sidley Austin Brown & Wood LLP  
312-456-5786

  
Deanna Dailey  
For Plaintiffs

  
James Mizgala  
For Defendants

October 20, 2005

## Instructions for Filing Baycol Documents

1. All electronic filing for Baycol cases will be accomplished by email. No electronic filing will be accepted through CM/ECF.

2. Documents to be filed should be sent via email in PDF format to:

[baycolmdl@mnd.uscourts.gov](mailto:baycolmdl@mnd.uscourts.gov). A motion, supporting memorandum, proposed order, affidavits and related exhibits may be sent in the same email, but each document must be in a separate PDF file. Do not include different, unrelated documents in the same email, even if they are for the same case.

a. The size limit for documents (including exhibits) is 2MB or 2,097 KB (2 MB may be equivalent to approximately 60 pages of plain, typed text or 30-40 pages of scanned information.) per PDF document.

b. To check the file size, locate the file in Windows Explorer, right click on the file and choose Properties.

c. Any document which exceeds 2 MB or 2,097 KB shall be broken down into separate components of 2MB or less.

d. Scan documents at 200 dpi in black and white whenever possible.

e. Searchable scanned PDF documents are preferred, but not required.

f. If you do not have the program that converts a document to PDF, then you may send the document in a word processing file. The Court strongly prefers to receive a PDF file.

3. If you do not have email access, you may also fax the document to 612-664-5044.

4. If you do not have email or fax access you may send a hard copy of the document via overnight mail to:

United States District Court  
Attn: Amy Linner, Rm 202  
300 South Fourth Street  
Minneapolis, MN 55415

5. The email message should include information as follows:

a. Subject: Baycol Case No. Document Type (example- Baycol 01-9999 Memorandum)

b. Body of email:

DESCRIPTION:

Memorandum in Support of Plaintiff's Motion for Extension of Time (Plaintiff Janet Lane)

CASE:

01-9999: Davis v. Bayer Corp. et. al.

LAW FIRM:  
Holmes Law Firm

SUBMISSION DATE:  
10/14/2005

PDF Document (no more than 2 mb or you must split the document)

SUBMITTED BY:  
George Holmes  
Holmes Law Firm  
111 West Broadway  
Anytown, US 00000  
111-222-3344

6. Documents to be filed in the Master Docket (“All Cases”) should be sent marked for “Baycol, All Cases, 01-md-1431. If your document needs to be filed in your individual case **AND** the 01-1431 (the main case) then you must indicate that in your email to the Court.
7. If the same document is to be filed in more than one case (but not all cases), separate emails must be sent for each case number.
8. If you have any questions, please call Amy Linner at 612-664-5189.