



UNITED STATES DISTRICT COURT

District of Minnesota

Richard D. Sletten, Clerk
Wendy S. Osterberg, Chief Deputy Clerk

100 Warren E. Burger Fed. Bldg.
316 North Robert Street
St. Paul, MN 55101
(651) 848-1100

202 U.S. Courthouse
300 South Fourth Street
Minneapolis, MN 55415
(612) 664-5000

417 Gerald W. Heaney Fed. Bldg.
515 West First Street
Duluth, MN 55802
(218) 529-3500

212 U.S. Courthouse
118 South Mill Street
Fergus Falls, MN 56537
(218) 739-5758

March 2009

Dear Sir or Madam,

On behalf of the United States District Court for the District of Minnesota, I am writing to inform you that your name was placed on our 2009-2010 Master Jury Wheels. Each year the Court creates new Master Jury Wheels from which we determine who may be qualified to serve as one of our jurors. Only a portion of the persons whose names are placed on a Master Jury Wheel will be asked to report to the courthouse to serve as jurors between September 1, 2009 and August 31, 2010.

All persons identified on a Master Jury Wheel are required by federal law to complete and sign the enclosed Juror Qualification Questionnaire and return it within five days of receipt. Please remember to sign the questionnaire – your signature is your certification that your responses are both truthful and complete. I encourage you to give the questionnaire the due consideration it deserves.

Also enclosed with this letter is a Jury Qualification Questionnaire Frequently Asked Questions form, which should answer most of your questions at this time. For additional information, you may also visit our court's website at www.mnd.uscourts.gov or call the jury clerks at the numbers listed above.

Thank you in advance for filling out the Jury Qualification Questionnaire. The judicial system in our country relies on the willingness of its citizens to serve as jurors. We understand that serving as a juror may be disruptive to your everyday activities and livelihood. Should you be asked to serve as a juror, we pledge our best efforts to treat you and your time with respect and dignity.

We look forward to receiving your questionnaire and possibly having you serve as a juror in our Court.

Sincerely,

A handwritten signature in black ink that reads "Richard D. Sletten".

Richard D. Sletten
Clerk of United States District Court

Enclosures