

JUDGE JOAN N. ERICKSEN

PRACTICE POINTERS AND PREFERENCES

Motion Scheduling

- Please note the following when scheduling dispositive motions: Do not call to schedule a hearing until ready to file motion.
- After the hearing date is obtained, the date for submission of the responsive brief will be 21 days from the filing of the motion. The reply brief will be due 14 days after that. These dates shall be included in the movant's notice of motion.

Written Submissions

- If possible, submissions should be filed during regular business hours on their due date.
- Counsel are personally responsible to ensure that exhibits and attachments comply with redaction requirements. Counsel are also personally responsible for ensuring that courtesy copies' exhibits and attachments are organized and readily locatable. Documents are considered not to be readily locatable if, for example, they are loose, not tabbed, not paginated, or pronged at the top and upside down. Three-ring binders are welcome, although not required.

In-Court Proceedings

- Argument is generally scheduled for 30 minutes per side.
- Chambers staff is available to answer questions from counsel regarding logistics, procedure, and technology.